



All proposals must follow this OBTC 2012 Template

Page 1

Title Page

Note: Do not put your name anywhere on the paper



Page 2

100 Word Description of Session

(To be included in program as a way for attendees to decide on which session to attend)

For Example:

This is an engaging and informative session that...

Keywords: Use three or four keywords to describe your session



Page 3
PLANNING
DETAILS

Proposed audience:	What type of instructor(s) would get the most out of this session?
Maximum number of participants:	Are there constraints on the number of participants? If so, please indicate the maximum number of participants
Type of session:	Brainstorming? Activity-based with debrief afterwards? Thought and dialogue? Other?
Special requirements:	Any special A/V needs? Room set up? Should participants bring anything special?
Length or Type: Please indicate min & max	Forum*, 30, 60, or 90 minutes

**Forum presentations will be combined presentations with two or three other presenters who have related subjects. Time for the forum will be assigned in the acceptance letters.*



Pages 4 & 5

INTRODUCTION

Background information; give a brief introduction to the session, its goals and expected learning outcomes. Include the takeaways you expect participants to receive in this session.

Reviewers will be evaluating this first look at your session's 'hook' for participants—is this session likely to be interesting and useful for OBTC participants?

THEORETICAL FOUNDING

Please offer a brief theoretical and conceptual basis for the session—from where do the main ideas generate? If participants want to read more about your topic, where might they start? Whose work (if any) did you investigate while creating the content your session highlights? Part of reviewer evaluation will be how solidly your session is grounded in existing literature and what value you may be adding to that knowledge base.

SESSION DESCRIPTION

How will you use your requested time block? What activities will you facilitate, how long will they each take, and how will participants be involved? Reviewers will be evaluating how well the time request matches the activities you'd like to do, and the extent to which you can reasonably accomplish the session's goals using the time as you indicate. Reviewers will also be looking for how you are engaging the participants in the session.

APPLICATION TO CONFERENCE THEME AND SUB-THEME(S)

Please indicate how your session fits within the theme of the conference: Sustainability: Sustaining Ourselves, Students, Community, and Global World. It is helpful for participants to understand your take on the conference theme and how you intend to operationalize the theme. Reviewers will evaluate both fit as well as how your unique understanding of the theme may add value to conference participants.

REFERENCES and ADDITIONAL MATERIALS AS AN APPENDIX

